

# NEW OFFICIALS

## HOW TO ADD YOURSELF AS AN OFFICIAL AND ENROLL IN YOUR OFFICIATING ORGANIZATION

To Enroll and Become a NEW Certified Official, please follow these steps:

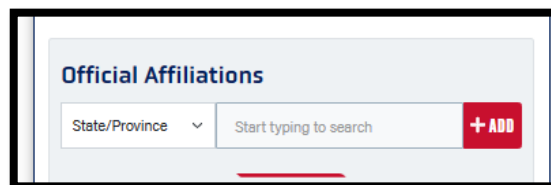
1. Log in to your USA Lacrosse account.
  - a. Youth members also need to add their own email address so that they can login under their own account and get credit for the coursework. Click **MY HOUSEHOLD USERS** to add an email.



- b. Each new official needs to login and add the "Official" role to their profile. Click **VIEW/EDIT PROFILE** to add the Official role.



- c. Next, you will need to add yourself to your Local Officials Organization. Click on the **AFFILIATIONS** button and add your state and organization:



2. Logout and the log in again using your individual email. After logging in to **MY ACCOUNT**, click **E-LEARNING** in the menu of options.
3. Complete the following courses:
  - a. Boys or Girls Online Rules Course
  - b. Boys or Girls Annual Professional Development
  - c. Boys or Girls High School and Youth Exams
4. Send Your Completed Certification to your local association trainer.
5. Your USA Lacrosse Local Certified Trainer will work with you to complete your On-Field Evaluation which will complete the certification process.

Questions? Email [officials@usalacrosse.com](mailto:officials@usalacrosse.com)