

# SECTION 2

OF THE **NYS**PHSAA, INC.



## 2024-2025

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## **Section 2 Boys Lacrosse Committee**

Steve Nolan	Section 2 Co-Chairperson Section 2 Athletics 94 New Karner Rd. Suite 102 Albany, NY 12203 section2athleticsSN@gmail.com	(w) 518-608-1013 x-3 (c) 518-224-8399
Jason Ohnsman	Section 2 Co-Chairperson JOhnsman@bscsd.org Ballston Spa High School	(c) 469-0327
Jim Natole	Foothills Rep. <a href="mailto:jnatole@gasd.org">jnatole@gasd.org</a> Amsterdam High School	(c) 322-5798
Jason Ohnsman	Suburban Council Rep JOhnsman@bscsd.org Ballston Spa High School	(c) 469-0327
Pete Niles	Rep-At Large <a href="mailto:peteniles21@gmail.com">peteniles21@gmail.com</a> Greenwich High School	(c) 649-3676
Casey Hennessy	Rep-At Large casey.c.hennessy@gmail.com Voorheesville High School	(c) 315-922-8272

### **Officials**

Mike Canale	President <a href="mailto:m.canale@ymail.com">m.canale@ymail.com</a>	
John Stiso	Rules Interpreter/Assignor <a href="mailto:johnstiso33@gmail.com">johnstiso33@gmail.com</a> NYSPHSAA Modified Rep	518-275-7051

# Coaches Directory

Updated: 11/15/24

## Merged Team

Name	School	Email	Cell #	Work#	Home#
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## Suburban Council

Area Code = 518 (Unless noted)

Eric Lewis	Albany	elewis@albany.k12.ny.us	932-3712		
Vince Hoff	Averill Park	hoffv@apcsd.org	852-6550		
Lucas Snow	Ballston Spa	<a href="mailto:lsnow@bshwancsd.org">lsnow@bshwancsd.org</a>	791-0297		
Dave Rounds	Bethlehem	drounds@bethlehemschools.org	505-5372	439-4921	272-7283
Ian Schwan	Burnt Hills	ischwan@bhbl.org	429-9859		
Rich Scully	CBA	scullyr@cbaalbany.org	880-7057	456-9809 x115	
Mike Joyce	Colonie	<a href="mailto:joycem@scolonie.org">joycem@scolonie.org</a>	(315)-569-6187	459-1220	
Greg Sherwin	Columbia	sherwingr@egcsd.org	852-2004		899-5108
Sean McConaghy	Guilderland	<a href="mailto:sean.mcconaghy27@gmail.com">sean.mcconaghy27@gmail.com</a>	312-3281	456-6010 x3057	280-2832
Mike Vorgang	Niskayuna	vorgs5@yahoo.com	368-8170	382-2511 x4363	372-3913
Don Benway	Saratoga	d_benway@saratogaschools.org	669-3309		
Matt Marotta	Schen./Mohon	Mattmarotta14@gmail.com	265-7513		
Shawn Hennessy	Shaker	shawnphennessey@gmail.com	330-1997	785-2677 x3115	
Chad Hagner	Shenendehowa	hagnchad@shenschools.org	527-5068		
Mike Brandow	Troy	Brandowm@troycsd.org			

## Foothills Council:

Jim Natole	Amsterdam/BP	<a href="mailto:jnatole@gasd.org">jnatole@gasd.org</a>	322-5798		
Jake Mailson	Glens Falls	malisonj33@gmail.com			
Tony Nassivera	Hudson Falls	tnassivera@hfcscd.org	744-3776		
Rob Berju	Johnstown	rberju@gmail.com			
Adam Orr	Queensbury	coachorr@gmail.com	669-7211	824-4600	
Morgan Cornell	Schuylerville	m.cornell821@gmail.com			
Brett Campbell	Scotia	bcampbell@sgcsd.net			
Matt Germain	S. Glens Falls	mgermain510@yahoo.com			

## Wasaren Teams:

Pete Niles	Green./Camb.	<a href="mailto:peteniles21@gmail.com">peteniles21@gmail.com</a>	649-3676		
Tom Kane	HF/Tam	tom.a.kane@gmail.com			
Andrew Smith	Stillwater/Mech.	<a href="mailto:coachsmith130@gmail.com">coachsmith130@gmail.com</a>	366-1043		

## Colonial Teams:

Willie Short	Lansingburgh	wshort@lansingburgh.org			
Nate Ryan	Maple Hill/IC	nryan801@gmail.com			
Casey Hennessy	Voorheesville	<a href="mailto:casey.c.hennessy@gmail.com">casey.c.hennessy@gmail.com</a>	(315) 922 - 8272	(Clayton A. Bouton HS)	
TBD	Catholic Central				

## Independent:

Cj Squires	LaSalle	cj.squires@yahoo.com	368-2549		
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**Class A (1036-up) 9 Teams**

<b>3263</b>	Schenectady / Mohonasen/Schalmont
<b>2240</b>	Shenendehowa
<b>2112</b>	Albany
<b>1494</b>	Shaker
<b>1481</b>	Saratoga
<b>1155</b>	Colonie
<b>1116</b>	Guilderland
<b>1071</b>	Amsterdam / BP
<b>1044</b>	Niskayuna

**Class B (728-1035) 7 Teams**

<b>1004</b>	Bethlehem
<b>990</b>	Ballston Spa
<b>960</b>	Columbia
<b>881</b>	Troy
<b>731</b>	South Glens Falls
<b>564</b>	CBA
<b>273</b>	LaSalle

**Class C (450-727) 8 Teams**

<b>722</b>	Queensbury
<b>710</b>	Averill Park
<b>716</b>	Burnt Hills-Ballston Lake
<b>558</b>	Scotia
<b>558</b>	Hudson Falls
<b>509</b>	Lansingburgh
<b>519</b>	Glens Falls
<b>534</b>	Ichabod Crane/Maple Hill

**Class D (449 & Below) 6 Teams**

<b>432</b>	Mechanicville/Stillwater
<b>382</b>	Tamarac/Hoosick Falls
<b>354</b>	Schuylerville
<b>332</b>	Johnstown
<b>298</b>	Greenwich/Cambridge
<b>273</b>	Voorheesville (CLAYTON A BOUTON HIGH SCHOOL)
<del><b>XXX</b></del>	<del>Catholic Central/Notre Dame-Bishop Gibbons—NO TEAM</del>

**Boys Lacrosse 2024-25 Important Dates:****Updated: 1/13/25**

Mon. 2/10/25 Pre-Season Meeting - Ballston Spa HS Library 6:00PM-8:00PM

Mon. 3/17/25 **Season Starts Varsity/JV** - (Section 2 - Modified start date is 3/24/25)

Mon. 3/17/25 Notification of moving up in class for sectionals is due.

Fri. 5/21/25 Officials Non-Preferred List Due.

Fri. 5/23/25 Last Day to Withdraw from sectionals.

Fri. 5/23/25 **\*\*\*Seeding Meeting - Section 2 Office. 10:00AM\*\*\***

Sat. 5/24/25 Play-in Game (If needed)

Tues. 5/27/25 **1/4 Finals @ Higher Seed** (Wed. 5/28-If Weather Issue)

Fri. 5/30/25 **Semi's @ Higher Seed** (Sat. 5/31-If Weather Issue)

\*\*Tues. 6/3/25 **D/A** Section 2 Finals **@ Shaker HS** D- 5:00 A- 7:30

\*\*Wed. 6/4/25 **C/B** Section 2 Finals **@ Shaker HS** C- 5:00 B- 7:30  
(Thur. 5/30-If Weather Issue Either Day)

Sat. 6/7/25 **Regional 1/3/10 @ 2 @ Amsterdam (Lynch Literacy Academy - MS)**  
**C-10:00 D-12:30 A-3:00 B-5:30**

Wed. 6/11/25 East Championship (Section 1/2 vs. Section 8/11/9)  
**Middletown High School**

4:00 PM	Class C	Faller Field
4:30 PM	Class D	Turf Field
6:30 PM	Class A	Faller Field
7:00 PM	Class B	Turf Field

Fri. 6/13/25 Practice (1:00-5:00) - Arrangements made with Mike Simon/Jim Amen  
One hour time slots.

Sat. 6/14/25 State Championships **@ Hobart & William Smith College**

**C - 10:00 D - 12:30 A - 3:00 B - 5:30**

## **Thunder and Lightning Rule:**

Thunder and lightning necessitates that contests be suspended. The occurrence of thunder and/or lightning is not subject to interpretation or discussion.

With your site administrator, set up a plan for shelter prior to any play.

When thunder is heard and/or when lightning is seen; the following procedures should be adhered to:

1. Suspend play and direct participants to go to shelter; a building normally occupied by the public or if a building is unavailable, participants should go inside a vehicle with a metal top (e.g. bus, van, car)
2. Do not permit people to stand under or near a tree; and have all stay away from poles, antennas, towers, and underground watering systems.
3. After thunder and/or lightning have left the area, **wait approximately 30 minutes after the last boom or strike before resuming play or competition.**
4. If lightning continues after 30 minutes, and play is not resumed, then the rules of that particular sport shall determine whether the contest is official or must be resumed at a later date.

During the regular season, a game is considered complete when 80% of playing time has elapsed. If a suspended game is one in which less than 80% of playing time has elapsed it should be replayed on another day and played from the beginning. An interrupted game continued on the same day shall be restarted from its point of interruption. All Post Season games (Sectionals/Regionals and States) are complete when 100% of playing time has elapsed.

## **Sportsmanship:**

“The NYSPHSAA requires Officials to enforce all Rules regarding unsportsmanlike conduct by coaches and players. There will be no tolerance for negative statements or actions between opposing players. Especially trash-talking, taunting, or baiting of opponents. If such comments are heard, a penalty will be assessed immediately. We have been instructed not to issue warnings during the contest. It is strongly suggested that you remind your participants of this policy”

## Spectator Sportsmanship

- Coaches should remind their fans that NO noisemakers, bells or whistles will be allowed.
- All spectators are expected to adhere to the Section 2 policy on Sportsmanship.
- Coaches should impress upon their players the need for respect of property at the school where they are playing. Teams should pick up after themselves when they are done playing.

## Section 2 Sportsmanship Policy

In order to promote the fundamentals of good sportsmanship, the member schools of Section 2 of the New York State Public High School Athletic Association have adopted the following policy:

- A. Each School shall educate its athletes, coaches, parents and student body as to the accepted standards of good sportsmanship as defined herein. See Section II of this regulation.
- B. Each school shall prominently display the Code of Behavior for Spectators outlined in Section III.
- C. Each school shall send a designated chaperone with teams playing at neutral or away site for sectional, regional, or state competition, in the sports of football, boys and girl's basketball, and boys and girls soccer. This person, who shall be responsible for crowd control, shall report to the site chairperson upon arrival.

In other sports, the coach and staff must assume some of the responsibility for control of his or her spectators.

- D. Each school shall provide adequate chaperone coverage at home contests.
- E. For boys and girls' soccer, field hockey, and lacrosse, it is mandated that the players' benches be placed on the opposite side of the field as the spectators, if site conditions permit. (Exception – stadium with fixed bleachers and a protective barrier.)
- F. Players and coaches who are disqualified from a contest for unsportsmanlike behavior are prohibited from playing or coaching in the next regularly scheduled contest. See Sections IV and V.
- G. Players or coaches who strike or otherwise physically assault an official will be subject to suspension for a greater period of time. See Section VI.
- H. Official's organizations shall be made aware of this policy and their assistance solicited in its enforcement.
- I. This policy has been revised and updated in accordance with the newly adopted NYSPHSAA Sportsmanship Standard.

## Player Ejection Policy

Any player on a varsity, junior varsity, freshman, or modified team in Section II shall be suspended for the next **previously scheduled** contest if he/she is ejected from a contest for unsportsmanlike conduct including taunting by an official. The next contest is defined as the next contest in which the disqualified athlete is eligible to play, in that sport season. **Disqualification from one sports season will carry over to the next season of participation ( as per state regulation).** A player who is disqualified from the final regular season game would sit out the first sectional contest, if applicable. A player who might be injured (for example, during a fight for which he was ejected) would be ineligible for the first contest for which he/she is medically cleared. Sectional, regional, or state tournament games are **not** exempt from this rule.



A senior athlete disqualified from his/her last contest of participation shall receive appropriate discipline within two weeks of the incident by the school's athletic director, coach, and/or principal in accordance with the school's discipline code. The athletic director shall report in writing to the chairperson of the Section II Sportsmanship Committee as to what disciplinary procedures were followed.

Any member of a squad who strikes, shoves, kicks, or makes other physical contact with the intent to annoy, harass or intimidate an official shall be expelled from the contest immediately and banned from further participation in all sports for a period of time to be determined by the Section not to exceed one year from the date of the offense.

*Note: Members of the squad include player, manager, scorekeeper, timer, or statistician.*

If a player is disqualified from a game, the coach of the player must fill out a disqualification form after the contest. Comments from each coach and the official should be solicited. Completed form should be given to the athletic director of the offending school.

Copies of these forms must be submitted to the **Section II Sportsmanship Chairperson** as soon as possible. The chairperson shall compile and distribute a summary of disqualification by sport and level seasonally and shall submit a copy to the NYSPHSAA office.

**Enforcement of this rule is incumbent on the athletic directors and school administrators. If a disqualified player plays illegally in a contest, that would constitute the use of an ineligible player, and would be subject to the state regulations regarding the same. Schools who repeatedly violate this policy are subject to further sanctions by the sportsmanship committee.**

## **Coach Ejection Policy**

Any coach or assistant coach of a Section II team at any level shall be suspended from coaching the next scheduled contest if he/she is ejected from a contest for unsportsmanlike behavior including taunting by an official. The contest is defined in the section on player ejection.

A coach who strikes, shoves, kicks, or makes other physical contact with the intent to annoy, harass, or intimidate another person (e.g. official, another coach, player, fan) shall be expelled immediately and banned from further participation or coaching in all sports for a period to be determined by the Section not to exceed 1 year.

### **Spectators: A spectator who is ejected will be required to follow the Section 2 sportsmanship policy.**

Spectators are expected to Be Loud, Be Proud, and Be Positive." Negative comments and inappropriate behaviors by spectators are required to be addressed by all and any school supervisors and administrators, as a member of NYSPHSAA. Spectators may be prohibited from attending current and future interscholastic contests based on their behavior. (Oct. 2022)

## **Responsibility for Enforcement:**

The athletic director of the offending school is responsible for enforcement of this regulation. If a coach is disqualified from a game, the athletic director shall file a report with the Section II Sportsmanship Committee.

**Enforcement of this rule is incumbent on the athletic directors and school administrators. If a disqualified person coaches illegally in a contest, that contest is subject to forfeiture pending decision of the Sportsmanship Committee.**

**SPECIAL NOTE: A DISQUALIFIED COACH MAY NOT BE PRESENT IN THE LOCKER ROOM, ON THE SIDELINES, IN THE STANDS OR SITE AREA BEFORE, DURING OR AFTER THE CONTEST.**

## **Physical Confrontation with Official:**

In no case shall a player or coach strike, bump, or otherwise physically intimidate an official, including before, during, and after a contest. A written report of any such incident must be sent, by the official or the official's representative, within forty-eight (48) hours, to the chairman of the Section 2 Sportsmanship Committee. The official shall also send a copy of this report to the director of athletics of the offending school.

The offending school shall file a written report with the Section 2 Sportsmanship Committee within forty-eight (48) hours of receipt of the official's notification.

The Sportsmanship Committee shall conduct a hearing as soon as possible with all parties, or representatives present. Decisions of the Sportsmanship Committee shall be final.

Each case will be reviewed separately and the following penalties may be assessed:

1. Multiple game suspension.
2. Season suspension.
3. Suspension from playing or coaching any sport for one calendar year.

The official would retain the right to initiate legal action against the offending player or coach.

## **Appeal Procedure:**

If, upon consultation with the coach, the athletic director feels that the athlete or coach was ejected unfairly or that there were extenuating circumstances, then the principal of the offending school may initiate the appeal procedure. The disqualification report shall be sent to the Chairperson of the Sportsmanship Committee within forty-eight (48) hours of the incident involving the player or coach ejection from a contest. Telephone contact may initiate the appeal followed by the written report. Comments from the officials, the opposing coach, etc. shall be included on the disqualification report. Only appeals from the athletic director/principal of the involved school will be heard.

A decision by the Sportsmanship Committee will be made within forty-eight (48) hours of the appeal if at all possible. The offending player or coach may continue to play or coach during the appeal process. Decision of the Sportsmanship Committee is final, subject to the rules of the N. Y. S. P. H. S. A. A.

The intent of the rule is to penalize acts of unsportsmanlike conduct. We, as educators, should not be looking for ways to circumvent the ideals of this rule. Therefore, appeals of disqualifications for unsportsmanlike behavior will not be considered unless there are extreme extenuating circumstances. "The other kid punched, our kid first" shall NOT be considered as a basis for appeal.

### **\*\*\*\*SECTION 2 DISQUALIFICATION REPORT\*\*\*\***

**DQ Reports are to be filed on the Section 2 website by the ATHLETIC DIRECTOR within 24 hours from the disqualification.**

**Go to the Section 2 website-click on FORMS then GENERAL FORMS. The DQ report is in this drop down list.**

## **Protests:**

### **A. Information**

#### **Misapplication and misinterpretation of the rules will be the only recognized protest.**

Field conditions and concerns must be resolved prior to the contest.

### **B. Procedures:**

1. Any coach lodging a protest must immediately notify the officials and scorekeeper of the protest.
2. The scorekeeper must indicate who is protesting, the time and nature of the protest in both scorebooks.
3. Notify the Section 2 Boys Lacrosse Chairperson (Steve Nolan- 518-224-8399) immediately..
4. Finish playing the game as directed by the Section 2 Lacrosse chairperson.
5. The coach filing the protest will present the details of the protest in writing. The written description must include:
  - A. The rule in question and how it was misinterpreted.
  - B. The score at the time.
  - C. The time in the game.
  - D. Player information.
  - E. Any other relevant information
  - F. The protest must be signed by both officials and both coaches.
6. After the facts are gathered, the Section 2 Chairperson will notify the Officials Rules Interpreter, and the League Reps (Jason Ohnsman, Jim Natole, Pete Niles and Casey Hennessey) as well as Mike Canale and John Siso whereupon a decision will be made.
7. The Section 2 Lacrosse Chairperson will then contact the game officials, coaches and Athletic Directors of the teams involved regarding the decision as soon as possible.

#### **This decision is final and can not be appealed.**

The Section 2 Lacrosse protest committee shall be composed of the Section 2 Chairperson, League Reps and the official rules interpreter or, in his/her absence, a neutral official.

The Section 2 Lacrosse Chairperson, League Reps and table officials make up the Protest Committee for Sectional final games.

Sectional Coordinators from each region and the table officials make up the Protest Committee during regionals.

## **Sudden-Victory Overtime Play (Regular Season/Post Season)**

In the event of a tie at the end of the regulation game, a coin shall be flipped by the referee, with the captain who wins the toss selecting the goal his team wishes to defend. Play shall be continued after an intermission of two minutes.

All sudden-victory overtime periods shall be started with a face-off. Play will proceed for a four-minute period until a goal is scored. At the end of the four-minute period, there will be a two-minute intermission, and the teams shall change goals. Four-minute periods shall be continued in this manner until a goal is scored. Each team is entitled to one time-out per sudden-victory period.

## **PROCEDURE FOR ENTERING SECTIONAL COMPETITION:**

### **Dates/Conflicts:**

- Please take careful note of the Postseason dates and times
- If your school anticipates any conflict, do not submit a Letter of Intent.
- Please note the late withdrawal policy on the Letter of Intent form.

Boys Lacrosse will conduct an open sectional at all classification levels A, B, C and D. Schools desiring to enter the Section 2 Tournament must send in the following:

1. **Letter of Intent** - Must be filled by the Athletic **Director at the beginning of the year.**
2. **League Results** – Must be sent to league representatives or Section Coordinator (Steve Nolan) by **Thursday, May 23rd, 2025.**

Any school wishing to move up in classification for SECTIONALS must notify the Secretary of Section 2 and Steve Nolan by **March 17th 2025**. This is a one-year commitment. The following individuals must sign the letter: Chief School Officer, Principal and the Athletic Director.

Teams must compete on an interscholastic and varsity level and must complete 6 games.

**All games must be completed by Tuesday, May 22nd in order to be considered for sectional seeding.**

If your forms are **NOT** received by the chairperson or your league rep at the time of the seeding meeting, your team **CANNOT** be considered for participation in the postseason tournament. If we receive nothing from you, the committee will assume you are **NOT** planning to participate in the tournament.

*Please keep a copy of all your forms, including your athlete's code of conduct.*

### **Site for Sectional Games:**

1. All sites will be determined by the lacrosse committee.
2. All quarter-final and semi-final games will be played at the school with the higher seed.

3. Section 2 Final games will be played at a predetermined site. Sites are determined at Section 2 lacrosse meeting, held in February prior to the season start. **A school that hosts the finals may end up playing on their home field.**
4. **If a field is non-regulation or unplayable for the tournament, the game will be held at the opposite site.**
  - When determining your field for play, please be reminded that decisions must be made for both teams involved. Safety is our main concern. **If you must forfeit a home field for the sake of safety and fairness to both teams, don't hesitate.**
  - Your field should be prepared for a regulation game 1 hour prior to game time.
5. If a school decides to play a preliminary, quarterfinal and semifinal round game at a different time than stated, please be reminded that decisions must be agreed upon by both teams involved. Please let the Sectional coordinator know of the time change.
6. The Athletic Department of the host site shall be responsible for the control of the sectional contest. All necessary paperwork is included in this handbook.

#### **Postponement**

- Site chairperson should notify the teams involved at least two hours prior to the game.
- Site chairperson will notify the Section 2 Coordinator- Steve Nolan
- The officials shall be in charge once the game has begun.

#### **General Guidelines:**

1. US Lacrosse Rules endorsed by the NFSHSA.
2. Each team will be allowed a total of 37 including players and bench personnel without being charged.

#### **Uniform and Home Team**

- The higher seeded team will wear light tops and will be known as the home team.

#### **Team Responsibilities**

Bring new game balls to each Sectional game.

- A. Supply an experienced timer and scorer and a timing device.
- B. Inform fans of the ticket charge at all games:  
\$3 for prelim/quarters, \$6 for semis and finals

#### **Officials:**

Officials will be assigned as per NYSPHSAA Boys Lacrosse protocols. A CBO will be used who will be an active official and will have the ability to call penalties.

## Section 2 Boys Lacrosse Seeding Procedure

The Section 2 Boys Lacrosse Seeding Committee will have one representative from each league (official league representative). The committee will use the criteria listed below to decide the seeding of each team. Seeding position will first take into account official league rankings. Seeds will be selected based upon league rankings/league records (to determine placement of teams within their own league), common opponents, strength of schedule, strength of league, non-league record and committee discretion. *(No individual league team will be ranked higher than another league team regardless of point totals.)*

**Seeding** – Seeding will be based on a schools seeding index which is calculated using the chart below, for each game played then dividing the total points earned by the total number of regular season games played, this tabulation will give the schools seeding index.

Class	A	B	C	D	
A	5/-5	4/-6	3/-7	2/-8	
B	6/-4	5/-5	4/-6	3/-7	
C	7/-3	6/-4	5/-5	4/-6	
D	8/-2	7/-3	6/-4	5/-5	

- When a class A team plays another A team the game is worth +5 and -5 points for the winner and loser respectively. Making the game a 10 point swing.
- When a class B team plays a class A team (plays "up") then a win for the class B team is +6 points for the win and -4 points for the loss. The A team earns +4 points for the win and -6 points for a loss.
- When a class C team plays a class A team (plays "up") then a win for the C team is +7 points for the win and -3 points for the loss. The A team earns +3 points for the win and -7 points for the loss.

This scale "slides" up and down through the classes in Section 2 as teams play up and down.

### Seeding Index Calculation

1. The Seeding Index will be tabulated by taking a team's total number of points and dividing it by the total number of games.

For example: 62 points divided by 16 games = seeding index 3.875

### Tie Breakers

#### 2 team tie-breaker

1. Head to Head
2. Coin Flip

#### 3 or more team tie-breaker

**\*\* If at any time during the 3 or more team tie-breaker process only two teams remain tied and head-to-head can be used to resolve the tie breaker it will be used, otherwise the committee will work through the steps as listed.**

*Head to Head will not be used at any time if more than 2 teams are tied.*

1. Overall winning % of all games
2. Record over Last 4 games played
3. Draw from a hat

NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

NOTIFICATION OF MOVING UP IN CLASS

Due 3/17/2025

This form must be properly completed and signed by all parties, and submitted to the respective Sport Coordinator with a copy to Section 2 Secretary prior to the start of the first practice.

Date \_\_\_\_\_

Name of School \_\_\_\_\_

Name of Sport \_\_\_\_\_

Moving From Class \_\_\_\_\_ to Class \_\_\_\_\_

Year of Sport Season \_\_\_\_\_

SIGNATURES

Superintendent \_\_\_\_\_

Principal \_\_\_\_\_

Athletic Director \_\_\_\_\_

Coach \_\_\_\_\_

## *Officials for Sectionals*

**Coach:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Class:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please list officials in the order of your preference.

PREFERRED

NON-PREFERRED

#1. \_\_\_\_\_ #1 \_\_\_\_\_

#2 \_\_\_\_\_ #2 \_\_\_\_\_

#3 \_\_\_\_\_

# 4 \_\_\_\_\_

Please send this form to Steve Nolan (Section 2 Boys Lacrosse Coordinator) by  
Wednesday, May 21st, 2025.



## **Duties of Site Chairperson**

The Site chairperson must be someone other than the Host schools' lacrosse coach. This person is responsible for the following:

1. Provide an appropriate playing field and conditions
  - A. Benches for both teams opposite spectators
  - B. Fields lined
  - C. Goal cages ready, nets tight, holes repaired
  - D. Cones for substitution area
  - E. Score table and 4 chairs
  - F. Access to a telephone
  - G. Emergency information for ambulance & police
  - H. AED
2. Supervise Ticket Sales
  - A. Prices \$3.00 Prelims, quarters..  
**Semis and Finals** - tickets will be purchased through the GOFAN ticket process.  
\*\*Tickets are \$6.00 plus a \$1.30 fee = \$7.30 **NO CASH TICKETS WILL BE SOLD AT THE GATE.**  
TICKETS WILL BE AVAILABLE FOR PURCHASE AT:  
<https://gofan.co/app/school/NYSPHSAAII>
  - B. Free entrance for all players, coaches and managers participating in that game..
  - C. Section 2 guest, lifetime and sport coordinator passes are honored.
  - D. Try to enlist adult volunteers to assist with the sectional duties. Pay rates if volunteers are unavailable are listed in the handbook.
  - E. Semi-finals and Finals must be a gate admission.
3. Provide, complete and submit all necessary forms.
  - A. Officials vouchers (Sect. 2 Expense claim form)
  - B. Sectional Financial Form
  - C. Check for ticket sales ( Payable to Section 2 of the NYSPHSAA)
  - D. For Sectionals, mail all of the above to : Section 2 Internal Control Officer
  - E. For Regional and States mail to Section 2 Internal Control Officer
4. Contact the Boys lacrosse coordinator regarding any unusual occurrences:
  - A. Ejection of player
  - B. Problems not resolved satisfactorily at contest site
  - C. Any type of postponement
  - D. When in doubt of anything, call Steve Nolan at (cell) - 518-224-8399.

## **Advancement:**

- Class A, B, C, D champions will advance to Regional play.
- All winning coaches MUST email their roster to [www.nysphsaa.org](http://www.nysphsaa.org) web site when sectionals are complete.

### **Procedure for Submitting Rosters for NYSPHSAA Championship Programs:**

1. Go to [www.nysphsaa.org](http://www.nysphsaa.org) and click on “championships” on the left menu.
2. Click on “roster reporting form”.
3. Choose you sport and complete the roster, then click “submit”

Note: Before you click on “submit”, print yourself out a copy for your file.

### **Procedure for Submitting Pictures for NYSPHSAA Championship Programs:**

1. E-mail team photos to: [pictures@nysphsaa.org](mailto:pictures@nysphsaa.org)

Coordinators/schools/coaches will receive confirmation from the NYSPHSAA office that the picture was received OK. Pictures should be submitted immediately after Sectionals conclude. NOTE: Pictures will not appear in the championship program if they are not submitted in this manner.

For Questions on championship programs, contact NYSPHSAA Assistant Director, Joe Altieri @ 690-0771 or [altieri@nysphsaa.org](mailto:altieri@nysphsaa.org).

## **Publicity:**

*The **COACH of the WINNING TEAM** (neutral site) or the **home team** is responsible for sending in the box scores and texting/emailing the **CENTRAL PHONE NUMBER** listed below **AS SOON AS POSSIBLE** following the game.*

### **LOCAL PUBLICITY PHONE NUMBERS**

Times Union	454-5413/ <a href="mailto:tusports@timesunion.com">tusports@timesunion.com</a>
The Record	270-1200/ <a href="mailto:sports@troyrecord.com">sports@troyrecord.com</a>
Daily Gazette	395-3070/ <a href="mailto:sports@dailygazette.com">sports@dailygazette.com</a>
The Saratogian	584-4242/ <a href="mailto:sports@saratogian.com">sports@saratogian.com</a>
The Post Star	792-3131/ <a href="mailto:sports@poststar.com">sports@poststar.com</a>
The Recorder	843-1100/ <a href="mailto:sports@recordernews.com">sports@recordernews.com</a>
News Channel 13	207-4818/ <a href="mailto:sports@wnyt.com">sports@wnyt.com</a>
News 10 ABC	436-4822/ <a href="mailto:sports@news10.com">sports@news10.com</a>
CBS 6 News	381-4900/ <a href="mailto:sports@wrgb.com">sports@wrgb.com</a>
Spectrum News	641-7388/ <a href="mailto:albanynews@charter.com">albanynews@charter.com</a>

During Sectionals, the **winning coach** is responsible for phoning game results to the local media. Please be certain to call ASAP.

During Sectionals, Regional and States, please email your scores to [sports@nysphsaa.org](mailto:sports@nysphsaa.org)  
For questions on reporting results contact Joe Altieri @ 690-0771 or [altieri@nysphsaa.org](mailto:altieri@nysphsaa.org)

## REPORT OF SCORES

Team \_\_\_\_\_ Coach \_\_\_\_\_ Class \_\_\_\_\_

League Record \_\_\_\_\_ Overall Record \_\_\_\_\_ Date \_\_\_\_\_

Please list all games in chronological order.

**Return to League Rep by May 16th, 2024 by 9:00PM.**

(SCORE)

Date	L/NL	Opponent	Home	Visitor	Win	Loss	Pct.

## **TEAM ROSTER**

School \_\_\_\_\_

Nickname: \_\_\_\_\_

Colors: Home: \_\_\_\_\_

Coach: \_\_\_\_\_

Away: \_\_\_\_\_

Asst. Coach: \_\_\_\_\_

Manager: \_\_\_\_\_

Captains: \_\_\_\_\_

League: \_\_\_\_\_ Class \_\_\_\_\_

Record: League: \_\_\_\_\_

Overall: \_\_\_\_\_

Athletic Director: \_\_\_\_\_

Principal: \_\_\_\_\_

**Please List All Players in Numerical Order**

<b>PLAYER</b>	<b>#</b>	<b>POSITION</b>	<b>GRADE</b>

## **SECTION 2 – NYSPHSAA**

### **GUIDELINES FOR EXPENDITURES FOR SECTION 2 TEAMS GOING TO POST-SECTIONAL COMPETITION (REGIONALS & STATES)**

Section 2 teams will be afforded every reasonable amenity as they advance in Regional and State Competition. **However, current fiscal conditions mandate that guidelines are established specifying allowable expenditures for transportation and lodging and the maximum number of athletes, coaches and support personnel permitted to travel.**

**The Internal Control Officer of Section 2 will be the final authority in determining what expenditures will be allowed for post-season competition.**

In general, the Section has arranged with an independent travel agency to provide transportation and lodging necessary for all post-sectional competition outside of the Section 2 boundaries. Schools, which wish to make their own arrangements, may do so in compliance with these guidelines.

In order that all concerned parties are aware of final arrangements, a post-sectional form is included in this information packet. This form must be completed for each post-sectional event by the **Sports Coordinator and Athletic Director of the participating school.**

The form may be completed by telephone or at a Sectional Game Site if all parties are present. **A copy of this form must be forwarded to the Internal Control Officer of Section 2.**

For individual sports going to State competition as a Section 2 team (such as wrestling or cross country), the Sports Coordinator will complete this form with the Internal Control Officer..

#### **A. TRANSPORTATION**

1. Departure time from home school will be the time of day necessary to allow a team to arrive **two (2) hours** prior to the contest.
2. Transportation will be provided for participants and related school personnel only. **Spectators, parents, and others not directly involved with the team will not be permitted to ride on Section 2 transportation.** A manifest of all persons, including name and function, traveling on the Section 2 vehicle will be made available by an Administrator, Athletic Director or Coach at the time of departure.
3. No travel or lodging will be afforded to Section 2 schools participating in Regional or State contests within Section 2.
4. If a school district elects to provide its own transportation to post-sectional competition, the district will be reimbursed if requested at the NYSPHSAA rate of \$1.60 per mile for bus transportation according to the transportation chart and \$.25 per mile for automobile transportation.

#### **B. LODGING**

1. Hotel/Motel accommodations will be arranged by the travel agent (for regionals) or the site chairperson (for most state competition). If a school district wishes to arrange for alternate accommodations, the district will be reimbursed by the section at a rate of \$56.00 per room. Rates are based on **four athletes and two coaches per room.** The school must present a **validated receipt for reimbursement.**
2. The time of the contest and the distance from home school will be considered when determining whether or not a team requires lodging.
3. **Every effort will be made to have teams depart for home after a contest.**
4. **Room service, telephone charges, and other non-authorized charges are not covered by Section 2.**

**C. GENERAL**

**Any expense above the amount allowed by Section 2 must be incurred by the participating school district.**

Any request for special arrangements, such as practice sessions or side trips, must be made **in advance** by the Athletic Director of the participating school and must be cleared by the Internal Control Officer of Section II. **(If these arrangements are not cleared by Section 2 prior to the trip, the Section will not make payment!)**

Arrangements with the designated travel agency must be made by the Sports Chairperson. The Athletic Director will call the agency to confirm and arrange final details. Ultimate authority rests with the Section 2 Internal Control Officer..

**NO SPORTS CHAIRPERSON HAS AUTHORITY TO EXCEED THESE LIMITS OR REGULATIONS.**

The participating school district is responsible for any and all damages or charges in excess of approved expenses.

(Revised 8/2007)

**SECTION 2 FINANCIAL ACCOUNT NUMBERS:**

**Account #**

***LACROSSE (B)***

**13**

**\*\*\*This voucher will not be paid unless it is fully completed, dated and signed.**

Check # \_\_\_\_\_  
 Date Paid \_\_\_\_\_  
 Warrant # \_\_\_\_\_  
 Item # \_\_\_\_\_

## CONTEST OFFICIALS CLAIM FORM



### SECTION 2 of the NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

Mail to: Section 2 of the NYSPHSAA, Inc.  
 94 New Karner Rd.  
 Suite 102  
 Albany, N.Y. 12203

Payment Requested By:

Print Name \_\_\_\_\_  
 (Please Print Legibly)

Print Address: \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_

email \_\_\_\_\_

Charge to: \_\_\_\_\_ Acct. #: 13 Date: \_\_\_\_\_  
 Sport Committee

### CONTEST OFFICIALS ONLY

**I certify that I have been fingerprinted in compliance with NYS SAVE Legislation.**

Please Circle: Sectional or Regional Official

Event: \_\_\_\_\_

Fee: \_\_\_\_\_

\_\_\_\_\_ vs \_\_\_\_\_

Travel: \_\_\_\_\_

Site: \_\_\_\_\_ Date: \_\_\_\_\_

Total: \_\_\_\_\_

\_\_\_\_\_  
 Official's Signature

\_\_\_\_\_  
 Site Chairperson/Sport Coordinator Signature

\_\_\_\_\_  
 Internal Control Officer

\_\_\_\_\_  
 Executive Director

**\*\*\*This voucher will not be paid unless it is fully completed, dated and signed.**

Check # \_\_\_\_\_

Date Paid \_\_\_\_\_

Warrant # \_\_\_\_\_

Item # \_\_\_\_\_

## EXPENSE CLAIM VOUCHER



### SECTION 2

## NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

**Mail to: Section 2 Athletics**  
94 New Karner Rd.  
Suite 102  
Albany, N.Y. 12203

Payment Requested By:

Print Name: \_\_\_\_\_

(Please print legibly.)

Print Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

email: \_\_\_\_\_

Charge to: \_\_ Boys Lacrosse \_\_\_\_\_ Acct. #: 13 \_\_\_\_\_ Date: \_\_\_\_\_

Sport Committee

DUTY: (Please place a checkmark next to the appropriate duty.) \_\_\_\_\_ Hrs. @ \$20.00 per Hr.

TICKET SELLER \_\_\_\_\_ CHAPERONE/SUPERVISION \_\_\_\_\_ SITE CHAIR \_\_\_\_\_

ANNOUNCER/SCORER \_\_\_\_\_ MEDICAL SUPPORT \_\_\_\_\_ OTHER \_\_\_\_\_

EXPLANATION OF OTHER: \_\_\_\_\_

POLICE \_\_\_\_\_ (Refer to Pg. 47, Rate of Pay. Please provide a copy of the contract stating rate of pay.)

CUSTODIAL \_\_\_\_\_ (Refer to Pg. 47, Rate of Pay. Please provide a school invoice with documentation of payment.)

FACILITIES RENTAL \_\_\_\_\_ (Please provide invoice.)

OTHER: \_\_\_\_\_ EXPLANATION OF OTHER: \_\_\_\_\_

TOTAL AMOUNT CLAIMED \_\_\_\_\_

\_\_\_\_\_  
Claimant Signature

\_\_\_\_\_  
Site Chairperson/Sport Coordinator

\_\_\_\_\_  
Internal Control Officer

\_\_\_\_\_  
Executive Director



## A. MAXIMUM NUMBER OF PARTICIPANTS AND RELATED PERSONNEL

<u>Sport</u>	<u>Maximum Number</u>
Football	55
Field Hockey	27
Cross Country (G)	71
Cross Country (B)	71
Soccer (B/G)	30
Volleyball	21
Girls Tennis (Individual Section Team)	12
Girls Swimming (Individual Section Team).....	Qualifying athletes by time, plus coaches per formula.
Boys Gymnastics (Individual Section Team)	24
Basketball (B/G)	21
Bowling (B/G) (8 Team+6 Ind. Girls+6 Ind. Boys Section Team)	37
Ice Hockey	30
Wrestling (Individual Section Team)	36
Skiing (B/G) (Individual Section Team)	28
Boys Swimming (Individual Section Team).....	Qualifying athletes by time, plus coaches per formula.
Boys Indoor Track (Individual Section Team)	55
Girls Indoor Track (Individual Section Team)	55
Girls Gymnastics (Individual Section Team)	18 participants
Rifle (Individual Section Team)	6
Baseball	23
Softball	20
Lacrosse (B)	37
Lacrosse (G).....	32
Boys Tennis (Individual Section Team)	12
Golf (Individual Section Team)	13
Boys Track and Field (Individual Section Team)	125
Girls Track and Field (Individual Section Team)	125

**NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION**  
**SECTION 2**  
**POST-SECTIONAL COMPETITION FORM**

Note: Athletic Director and Sports Coordinator should complete this form together at the last sectional site or via the telephone. A copy should be emailed to Section2Athletics02@gmail.com

<b>SCHOOL:</b> _____	<b>PHONE:</b> _____
<b>SPORT:</b> _____	<b>SEASON:</b> _____
<b>COACH:</b> _____	<b>PHONE:</b> _____
<b>ATHLETIC DIRECTOR:</b> _____	<b>PHONE:</b> _____
<b>PRINCIPAL:</b> _____	<b>PHONE:</b> _____
<b>SPORT COORDINATOR:</b> _____	<b>PHONE:</b> _____

**CONTEST INFORMATION:**

**DATE(S) OF CONTEST:** \_\_\_\_\_

**SITE(S) OF CONTEST:** \_\_\_\_\_

**TIME(S) OF CONTEST:** \_\_\_\_\_

**DEPARTURE TIME:** \_\_\_\_\_

**PLACE OF DEPARTURE:** \_\_\_\_\_

**MAXIMUM NUMBER OF PARTICIPANTS, COACHES, ETC. ALLOWED:** \_\_\_\_\_  
(See chart for maximum allowable – may not exceed.)

**ACTUAL NUMBER OF PARTICIPANTS, COACHES, ETC. ON TRIP:** \_\_\_\_\_

\_\_\_\_ SECTION TO PROVIDE TRANSPORTATION      \_\_\_\_ SCHOOL TO PROVIDE TRANSPORTATION

\_\_\_\_ SECTION TO PROVIDE LODGING      \_\_\_\_ SCHOOL TO PROVIDE LODGING

**SPECIAL REQUESTS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LODGING:**  
**LODGING PROVIDED FOR FOLLOWING DATES:** \_\_\_\_\_

**NUMBER OF ROOMS ALLOWED FOR ATHLETES:** \_\_\_\_\_

**APPROVED: (SPORTS COORDINATOR)** \_\_\_\_\_  
(Internal Control Officer) \_\_\_\_\_

## SECTION 2 SECTIONAL COMPETITION FINANCIAL REPORT

Sport: \_\_\_\_\_ Account Code: \_\_\_\_\_

Site: \_\_\_\_\_ Date: \_\_\_\_\_

Site Chairperson: \_\_\_\_\_

Contestants:

1 \_\_\_\_\_ vs. \_\_\_\_\_

2 \_\_\_\_\_ vs. \_\_\_\_\_

3 \_\_\_\_\_ vs. \_\_\_\_\_

### RECEIPTS:

Number of Tickets Sold: \_\_\_\_\_ Tickets @ \$ \_\_\_\_\_ \$ \_\_\_\_\_

Other Receipts: ( \_\_\_\_\_ ) \$ \_\_\_\_\_

Total Receipts: \$ \_\_\_\_\_

### EXPENSES:

Site Chairperson \$ \_\_\_\_\_

Contest Officials \$ \_\_\_\_\_

Scorers, Timers, Judges \$ \_\_\_\_\_

Ticket Supervision \$ \_\_\_\_\_

Spectator Supervision \$ \_\_\_\_\_

Police \$ \_\_\_\_\_

Custodial Service \$ \_\_\_\_\_

Site Rental \$ \_\_\_\_\_

Other ( \_\_\_\_\_ ) \$ \_\_\_\_\_

TOTAL EXPENSES \$ \_\_\_\_\_

NET PROFIT (LOSS) \$ \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

COMPLETE PAGE TWO OF THIS REPORT. VOUCHERS MUST BE SUBMITTED FOR ALL EXPENSES  
AS A RESULT OF SECTIONAL ACTIVITY.

SIGNATURE _____ Sport Coordinator – Site Chairperson
---

**INDIVIDUAL VOUCHER SUMMARY**  
**(PLEASE PRINT)**

[illegible]

PLEASE SEND ALL PAPERWORK, RECEIPTS & VOUCHERS TO  
SECTION 2 INTERNAL CONTROL OFFICER..

SEND COPY OF 2 PAGE REPORT TO SPORTS CHAIRPERSON (p.22& 23)

## **RATES OF PAY FOR SECTIONAL ACTIVITIES AND COMPLETION OF CLAIM FORMS**

- I. SECTIONAL/REGIONAL EVENT** - The rate of pay for supervisors, ticket sellers, site chairpersons, etc. is \$18.00 per hour. Announcers \$25.00/game. Clock Operators \$35/game.
- II. POLICE** - If police are required by the host school district, the rate of pay will be the rate established by the host school district for such services at regular school activities. If police are requested by a contracted facility, the rate of pay will be the rate of that locality.
- III. CUSTODIAL** - Custodial personnel shall be paid at the rate, which is currently in effect in the school district, which hosts the sectional/regional activity. Sport coordinators should be certain that payments authorized for custodians, do not represent double payment. In order to avoid this problem, a letter from the school district to the Executive Director should authorize direct payment to the individuals.
- IV. TICKETS** - Section 2 game tickets are to be purchased through GoFan. The Section 2 office will provide the host school with information and all materials.  
From an accounting and auditing standpoint, when selling paper tickets, the use of coded or numbered tickets provides greater accuracy and accountability.
- V. OFFICIALS** - Officials shall be paid in accordance with the agreement between Section 2 and the respective officials' organizations.
- VI. MILEAGE** - Coordinators may charge mileage for travel on official Section 2 business including state committee meetings. Mileage may not be claimed for travel to an Athletic Council meeting. Only game officials may be reimbursed for travel. Chaperones, ticket sales personnel, police, custodial, site chairpersons, etc. may not be reimbursed for travel.
- VII. MISCELLANEOUS** - For any services or supplies, which are required in connection with sectional/regional activities, site coordinators/sport coordinators are to contact the Section 2 office, who will obtain the required supplies through approved vendors. The sport coordinator will submit an Expense Claim Voucher and detailed receipt/voucher authorizing the expenditure which will be paid by the Section 2 office.

When a sports coordinator appoints or designates a site chairperson, such coordinator must brief the chairperson on the importance of complete and accurate records. In order for a site chairperson to be reimbursed, the following duties must be completed.

1. Vouchers from officials must be completed and signed by the claimant and the site chairperson/sport coordinator.
2. Where admission is charged, and where supervisory, security or custodial fees are charged, vouchers for all personnel must be complete and signed by the claimant and the site chairperson/sport coordinator.
3. Where admission is charged, the financial report must be completed, both page one and page two.
4. Where admission is charged, the gate receipts will be accounted for by using the Athletic Event Cash Receipt Voucher. Cash handling procedures must be followed.

### **A SITE CHAIRPERSON/SPORTS COORDINATOR MAY NOT MAKE CASH PAYMENTS FROM GATE RECEIPTS.**

If any situation is not addressed above, please call the Executive Director

**LACROSSE (Boys)**  
**TRANSPORTATION MANIFEST**

To be completed by coaches taking teams to Regionals and/or States for individual sports:  
Complete and submit prior to travel date, as follows:

- 1) Section 2 Office
- 2) Keep and show the driver when boarding the bus.

\_\_\_\_\_  
**SCHOOL DISTRICT**  
\_\_\_\_\_

***TRAVEL DATE***

***DATE and TIME of CONTEST***

\_\_\_\_\_  
**DESTINATION**  
\_\_\_\_\_

\*\*\* Maximum number of participants and related personnel mandated by Section 2 is 37.

**NAME**

**FUNCTION**

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____
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22.	_____	_____
23.	_____	_____
24.	_____	_____
25.	_____	_____
26.	_____	_____
27.	_____	_____
28.	_____	_____
29.	_____	_____
30.	_____	_____

31.	_____	_____
32.	_____	_____
33.	_____	_____
34.	_____	_____
35.	_____	_____
36.	_____	_____
37.	_____	_____

\*\*\* THE BUSS COMPANY (DRIVER OR OTHERWISE) DOES NOT HAVE THE AUTHORITY TO EXCEED THE  
 MAXIMUM NUMBER ALLOWED PARTICIPANTS & RELATED PERSONNEL AS MANDATED BY  
 SECTION 2.

**Signatures**

_____	<b>SUPERINTENDENT AND/OR HIGH SCHOOL PRINCIPAL</b>
_____	<b>ATHLETIC DIRECTOR</b>
_____	<b>COACH</b>